



Corley Centre

CHARGES AND REMISSIONS POLICY

The Governors of the Resource Committee reviewed this document on 29th April 2015. This policy will be reviewed every two years.

Reviewed: Spring 2014 - Approved by Resource Committee Jan 2014
Reviewed: Summer 2015 – Approved by Resource Committee in April 2015
Next Review: Summer 2017

CORLEY CENTRE

CHARGES AND REMISSIONS POLICY

April 2015 Review

Amendment

Paragraph 2, page 3

Education Act (1988) – updated to read Education Act (1996)

Additional section

Education

The school can make a charge for any materials, books, instruments or equipment where the items will become the property of the student. For example; cost of raw ingredients / materials for Technology lessons, materials / consumables for Art.

Extended day services

The school can make a charge for pupil's attendance at After School Clubs including, but not exclusively for transport, refreshments, and materials.

CORLEY CENTRE CHARGES AND REMISSIONS POLICY

The Governors of Corley Centre are aware of the many benefits that can be made to children's education by educational activities beyond the school.

They endorse the guiding principles contained in the Education Reform Act 1988 that no child should have its access to the curriculum limited by charges. Having regard to the provisions of the Education Act (1988) the Governors of Corley centre will make the following statements to fulfil the legal requirements in this respect:-

School Visits

The school cannot make a fixed charge for an activity, the majority of which takes place within school hours. However, it will be recognised that many activities would not go ahead by a shortage of funds unless supported by the voluntary contributions from parents and by funds raised through the efforts of the school. It will be the policy of the school to invite parents/carers to make a voluntary contribution. All requests for voluntary contributions would make it clear that the contributions would be voluntary. If the amount of support does not reach a level where the activity is viable, it will be cancelled. A child will not be excluded from an activity because a contribution cannot be paid. Parents can write to the Headteacher to request a reduced donation if their financial situation warrants it.

Education

The school can make a charge for any materials, books, instruments or equipment where the items will become the property of the student. For example; cost of raw ingredients / materials for Technology lessons, materials / consumables for Art.

Property Damage

Legally parents can be asked to pay for damage to and/or loss of school property, however we do not usually charge for accidental damage to property. We would consider making a realistic charge where property has been wilfully damaged.

Optional Extras

Extras are those activities which take place mainly or entirely out of school hours and which are provided in addition to the school curriculum where the majority of an activity takes place outside school hours the school is permitted to charge. Optional extras provided from time to time by the school include for example, additional visits during curriculum visits and evening visits etc. A charge will be made at actual cost to all participating students for optional extras. The actual cost will be made known to parents before they are asked to agree to their child taking part in the activity. Such trips will only take place if the full cost can be met by such voluntary contributions. By participating each child will be subject to parents agreeing to meet the costs.

Extended day services

The school can make a charge for students' attendance at After School Clubs including, but not exclusively for transport, refreshments, and materials.

Board and Lodging and Residential Visits

A charge will be made for board and lodging for students taking part in residential visits whether these are part of the curriculum or optional extras (except where remissions apply). The charge will be an actual cost except in the case of authorised visits to Plas Dol-Y-Moch Outdoor Pursuits Centre where the charges will be accordance with scales set form time to time by Coventry LA.

Where an activity includes a board and lodging element, families receiving Income Support, income-based Job seeker's Allowance, support under part VI of the Immigration and Asylum Act 1999, Working Families Tax Credit or Disabled Person's Tax Credit cannot be charged. A statement to the effect that families are in receipt of such an allowance and documentary proof will be required. A similar entitlement applies if a trip takes place outside school hours, but is necessary as part of the National Curriculum.

