



Church Lane
Corley
Warwickshire
CV7 8AZ

t: 01676 540218

e: clerical@corley.coventry.sch.uk

Headteacher: Lisa Batch

Dear Prospective Candidate

Thank you for showing an interest in our Teaching and Learning Assistant vacancy within our English department.

Corley Centre is at an exciting phase, following our NAS Autism Accreditation Award, as we now look towards spreading our expertise beyond our own school. It is essential that those we appoint are committed to our drive to continue to improve standards and possess the desire to play a full and active role in ensuring high quality provision for our students and their families. We are looking for a *Teaching and Learning Assistant who is committed to improving outcomes for children by continually striving to adapt provision and delivery to meet need.* The successful candidate will be prepared to self-reflect and work collaboratively with others to improve their practice to become outstanding practitioners, prepared to then support others in reaching that standard also. Some experience of working with children with autistic spectrum condition is an essential requirement as is an understanding that all behaviour is an indicator of need.

The majority of our students study English to GCSE level, some both Language and Literature. Governors are looking to appoint someone who can demonstrate high standards of literacy in reading, writing and spoken language and will be skilled in utilising this knowledge to engage, support and develop the literacy of students up to GCSE level.

The English department consists of three specialist English teachers who, together with a specialist Teaching Assistant, have set high standards for learning and attainment. All students leave Corley Centre with qualifications in English, including Functional Skills. Students are involved in Debate Mate, a national debating competition in which Corley Centre is one of a few special schools. Our Debate Mate team has enjoyed considerable success and the successful candidate will play a role in supporting our students in this vital part of our provision.

Our students are a credit to our school and bring with them a wide variety of needs, abilities, aspirations and behaviours. They provide inspiration as well as challenge. Academic potential covers the full National Curriculum and GCSE range. Planning and differentiation are essential elements of every lesson and it is expected that Teaching and Learning Assistants are able to work with the teacher and contribute to this within their subject. Some PPA time is given to enable this



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to take place, however, it is also expected that our Teaching and Learning Assistants will work independently to continue to develop their subject knowledge and expertise, and work towards leading aspects of learning.

We believe that staff development is key to raising standards. New appointees will take part in an induction programme supported by an experienced member of staff. Numerous training opportunities will be available throughout the year via our Professional Development Programme and through opportunities to work collaboratively with others.

If you have no previous experience of a special school environment and have not perhaps considered this move previously, then please do come and visit, as I am sure you will be very pleasantly surprised.

Enclosed is a copy of our School Improvement Framework, which outlines our current and future plans, together with various documents relating to the post. For further information about the school, please visit our website, corleycentre.co.uk.

Thank you again for your interest in this post. If you think that you may be the person we are looking for and that Corley Centre may be the type of environment in which you wish to continue your career, please do not hesitate to contact me for an informal chat and a visit to our school.

I look forward to hearing from you.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Lisa Batch', written in a cursive style.

Lisa Batch